

**Sigma Theta Tau International, Alpha Psi Chapter
Michigan State University College of Nursing**

Board Meeting Minutes

Date/time: November 11, 2008 5:30P
Status: Draft 11/11/2008
 Approved ___/___/2008

Note Taker: Beth Roberts

Attendance:

| NAME | PRESENT | NAME | PRESENT |
|---|---------|--|---------|
| Regina Traylor, Vice President | | Carol Veermesh, Scholarship | |
| Beth Roberts, Secretary | X | Mary Scoblic, Treasurer | X |
| Henry Talley, President | X | Marci Mechtel, Communication Committee | X |
| Bill Corser, Scholarship and Awards Committee | | Nancy Schmitt, Leadership Succession Chair | X |
| Sue Brennan, Communications | X | Deb Nault, Leadership Committee | |
| Connie Powe-Watts, Communication, Leadership | | Della Hughes, Faculty Counselor | X |
| Mary Jo Arndt, Scholarship Committee | X | Mary Kay Smith, Communications Committee | |
| Karen Lake, Scholarship Committee | X | Deb Perry Philo Leadership Committee | |
| Emily Wilson, Faculty Counselor | | | |
| Jennifer Patrick, Bylaws | X | | |

Guests: Jerod Schell, Courtney Keating, Jan Hodges, Carole Stacy, Julie Farmer, Julia Malfield, Kathy Poindexter, Stephanie Jones, Georgia Padonu

| AGENDA ITEM | DISCUSSION | OUTCOME / RI |
|---|-----------------------------|---------------------|
| I. Call to Order | | |
| II. Approval of Agenda | | Approved |
| III. Approval of October Secretary Report – Beth Roberts | a. Amended attendees | Approved as amended |
| IV. Approval of October Treasurer’s Report – Mary Scoblic | a. Treasurer’s Report given | Accepted |

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|--|---|---|
| V. Website Update – Sue Brennan | <ul style="list-style-type: none"> a. Henry Talley to e-mail PDF file meeting minutes, agendas and attachments to Sue Brennan for uploading to the website. Sue Brennan to update website (current officers and meeting documents) and relocate software to common usage area in Owen Hall so that Marci Mechtel may have access as well. Sue Brennan and Marci Mechtel to work on a link for a member interest survey on Survey Monkey. | Sue Brennan and Marci Mechtel to complete updates by 11/25/08. |
| VI. Scholarship Report – Karen Lake | <ul style="list-style-type: none"> a. Karen Lake and Kathy Poindexter to revise scholarship award criteria and deadlines. The call for abstract for Greater Lansing Research Day have gone out and Alpha Psi will be supporting this event. | |
| VII. Unfinished business from previous meeting | <ul style="list-style-type: none"> a. Support for Students to attend MNRS vs Support Members to attend who are presenting – Discussed supporting two student groups – one CON and one Alpha Psi members. Mary Jo Arndt to follow up on monetary amount the CON is offering for student sponsorship. b. Chapter Eligibility – Transfer of membership – Dual membership is possible and the STT International website is the best place for information. c. Chapter Leader Positions – Leadership Succession position discussed - suggestion to include past board members in Leadership Succession Committee. Current Leadership Succession Committee to meet regarding upcoming elections. | <ul style="list-style-type: none"> a. Mary Jo Arndt to follow up with CON on monetary sponsorship for students. c. Nancy Schmitt to contact Leadership Succession Committee |
| VII. New Business | <ul style="list-style-type: none"> a. Nurse to Nurse fund – Piggy bank passed around the table for subsidizing student nurses who are having financial difficulties and run the risk of dropping out of nursing school. The committee will subsidize up to \$250 per applicant and hopes to have start up funds of \$5,000 to start by 1/31/09. b. Presentation at Sparrow Hospital and Medical Center for Nursing Enrichment Program – Louise Selanders and Karen Lake to present at programs, the Alpha Psi banner will be present. | <ul style="list-style-type: none"> a. Mary Scoblic to bring the piggybank to meetings. |

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| | <ul style="list-style-type: none"> c. Requirements for award recipients – Research, Reality and Travel: Experiencing Scutari (Louise Selanders, RN, EdD, FAAN) – Those receiving awards from STT to present and write a article for the newsletter. d. Membership Involvement Chair – Part of Leadership Succession e. Community Outreach Program (See Handout) – All in attendance to review Nurse Leaders handout to discuss at next meeting. E-mail Nancy Schmitt, Regina Traylor or Henry Talley if you have suggestions for community members. Henry Talley to revisit list of Alpha Psi member benefits. f. STT and SNA partnership for Diaper and Baby Item drive for Hill Center School – STT donated \$500 (to be used to purchase diapers and baby items for pregnant teens) to the drive with the challenge to SNA to meet or beat the donation. An article will be written for the newsletter and photo was taken. g. Items for next Newsletter & Distribution Plan – SNA partnership for drive, Louise Selanders research, Scholarships/Awards and Greater Lansing Research Day. The newsletter will be uploaded to the website in a PDF file. | |
| VII. Adjourn | Meeting adjourned at 1901 | |

Key:

RI = Responsible Individual

Next meeting: 1/13/09

Agenda items:

Supporting documents: